

# Minutes



<b>Title:</b>	Moonee Ponds Catchment Collaboration Group Working Group - Design Guidelines
<b>Meeting date:</b>	Monday, 5 February 2018
<b>Meeting time:</b>	9:30 – 11:30AM
<b>Location:</b>	Hume City Council - level 5, 1079 Pascoe Vale Road, Broadmeadows
<b>Chairperson:</b>	Nicky Kindler
<b>Attendees:</b>	Alex English, Mary Chapman, Venta Slizys, Frank Kinnersley, Brooke Parfrey, Nicky Kindler, David Kilroe, Kaye Oddie, Tony Smith, Catherine van Wilgenburg, Kim Giaquinta
<b>Apologies:</b>	Lori Arthur, Jessica Peeler
<b>Note taker:</b>	Nicky Kindler

<b>Agenda item</b>	Gaps Analysis	<b>Presenter</b>	All – led by NK
<b>Discussion</b>	The group agreed there are two components to the project:		
	<b>Part A</b>		
	<ul style="list-style-type: none"> <li>• Stronger Planning Controls for Moonee Ponds Creek</li> <li>• Engage consultants to: <ul style="list-style-type: none"> <li>- Define the need for planning controls/ problem definition for different parts of the creek. A lot of work has already been completed across the catchment which can be drawn from. This is likely to be more of a literature review.</li> <li>- Develop ESO's which councils can introduce with their own amendments.</li> </ul> </li> </ul>		
	<b>Part B</b>		
	<ul style="list-style-type: none"> <li>• Design</li> <li>• Interpretive signage</li> <li>• Wayfinding</li> <li>• Shared Pathways</li> <li>• Arts</li> <li>• Heritage</li> <li>• And more</li> </ul>		
<b>Conclusions</b>	<ul style="list-style-type: none"> <li>• Progress with Part A (stronger planning Controls) as a starting point.</li> <li>• Approximately \$15,000 - \$20,000 is likely to be needed from each government agency to engage a consultant</li> <li>• A funding agreement will need to be developed.</li> <li>• A Terms of Reference for the working group will need to be developed.</li> <li>• It will be important to have DELWP involved in the working group. Ideally they will project manage the work with consultation from the working group.</li> <li>• It would be useful to hear the process/ methodology used to develop guidelines/ planning controls for the Yarra and Maribyrnong.</li> </ul>		

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Develop a scope document and circulate to the working group for comment	Kim	March
Circulate existing examples of Funding Agreements	Nicky/ New TL	February
Adapt existing Terms of Reference and circulate to the working group	Kim	February
Contact DELWP, Chris Chesterfield and MW regarding a person who could present on the process/ methodology used to develop guidelines/ planning controls for the Yarra and Maribyrnong.	Alex (DELWP and Chris Chesterfield) David (DELWP) Nicky (MW) Kim (Maribyrnong)	February

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- Agenda item** Working Group Members                      **Presenter** All – led by NK
- Discussion** A discussion was held on key organisations/ persons missing from the working group. The following groups were identified.
- DELWP – A representative required on the group.
  - Parks Victoria – A representative on the group or a contact to keep updated.
  - Melbourne Water – Need a planning representative
  - City of Melbourne – Need a planning representative
  - CMA – need to make aware, but may not need to be part of the group

**Conclusions** We are still missing a number of organisations/persons from the working group.

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Find DELWP contact to join the working group and present on the methodology/ process of the Yarra and Maribyrnong	David to call Simon Haber	February
	Alex to call Chris Chesterfield and Peter Dirken	
Find Parks Victoria contact	Nicky/ new TLeader	February
Find Melbourne Water planning representative	Nicky / new TLeader	February
Find City of Melbourne planning representative	Mary	February
Find CMA representative – to inform	Nicky/ new TLeader	February

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